

COMPANY PROFILE



WHO WE ARE

Project and Procurement Management Services Limited (PPMS), is a Ghanaian firm incorporated in 2001 to offer professional project management, procurement management, institutional needs assessment and technical advisory services to organizations in both the public and private sectors.

These services are specially designed to address the requirements of agencies that lack in-house expertise or require additional support for the successful implementation of various types of projects and programmes.

Since its establishment, **PPMS** has offered its services to agencies in the private sector and Ministries, Departments and Agencies, especially those implementing donor-assisted projects, with credits/loans from the World Bank.

PPMS is independent of any manufacturing, contracting or Governmental interest and it is committed to the provision of impartial services based on the most modern and best practices in project and procurement management.

MISSION

To provide the requisite technical support for institutional needs assessment and management especially in project and procurement management for the successful implementation of projects of scientific and technological nature.

OUR VALUES

Best value for money through competition.

Transparency and accountability

Timeliness, efficiency and reliability

OUR SERVICES

We offer four (4) distinct services in response to the dynamic market challenges of the Ghanaian economy.



Procurement Management and Advisory Services

Services offered include ►



- User needs assessment
- Procurement planning
- Procurement of goods, works and services
- Procurement management services
- Development of detailed technical specifications
- Preparation of tender documents

- Preparation and placement of national and international advertisements
- Tender opening procedures, evaluation of tenders and preparation of evaluation reports
- Preparation of contracts and contract management services
- Independent procurement reviews and audits



Project Management

Services offered include ►



- Concept and Initiation
- Definition and Planning
- Execution

- Performance and Control
- Closure



Institutional Needs Assessment

Services offered include ►



- Educational needs assessment
- Industrial needs assessment

- Valuation of industrial plants and equipments



Information Technology Support Services

Services offered include ►



- System design
- System configuration

- Network (LAN/WAN) design and installation

PPMS is strategically placed to access from a well-trained resource pool, other professionals and experts appropriate for specific technical assignments

OUR CLIENTELE

- Millennium Development Authority (MIDA), Ghana
- Ministry of Education
- Ministry of Food and Agriculture
- Council for Scientific and Industrial Research (CSIR)
- Ministry of Finance and Economic Planning)
- Ghana Education Trust Fund
- Ministry of Trade and Industry (MOTI)

KEY PROJECTS EXECUTED

Project and Procurement Management Services Ltd. (PPMS) has a team of consultants with professional experience in institutional needs assessment, and project and procurement management.

Millennium Challenge Account, (MCA) Ghana/Millennium Development Authority (MiDA)

a) In partnership with Charles Kendall and Partners (CKP) of U.K, PPMS was appointed Procurement Agent for Millennium Development Authority, Ghana (\$547million Project), (2006 – 2012)

b) In partnership with Charles Kendall and Partners (CKP) of U.K, PPMS has been appointed Procurement Agent for Millennium Development Authority, Ghana (2015 – to date) PPMS/CKP have been contracted to offer Procurement Management Services including the following:

- Development of Tender Documents for Goods, Works and Services according to MCC Procurement Guidelines
- Preparation of Tender Documents for Goods, Works and Services
- Placement of Adverts for General and Specific Tender Notices in both Electronic and Print Media e.g. dgmarket, UNDB, Local Newspapers, etc
- Tender Opening

- Bid Evaluation and Preparation of Bid Evaluation Report and Recommendation for Award of Contract
- Contract Management

Ministry of Information

PPMS was contracted to offer services in Procurement of Vehicles for the Ministry. The assignment was carried out over a period of six weeks.

(Oct – Nov, 2006)

PPMS offered the following services:

- Development of Technical Specifications
- Preparation of Bid Document
- Bid Evaluation and Preparation of Bid Evaluation Report and Recommendations for Award of Contract

Ministry of Trade, Industries and President's Special Initiatives (MOTI & PSI), Ghana

PPMS was contracted to offer services in Technology Audit and Needs Assessment of selected industries. The assignment was initiated in March 2004, and was implemented over a period of nine months.

Ghana Education Trust Fund (GETFund)

PPMS was contracted to offer services in Institutional Needs Assessment of Ghana's five public universities and ten polytechnics. The project which commenced in December 2003 was implemented over a period of thirty six (36) months.

Ministry of Finance and Economic Planning (MOFEP), (Government of Ghana). 2003

In conjunction with Messrs **ARMC, PPMS** conducted an Evaluation of Public Financial Management Reform Program (PUFMARP), IDA/DFID/CIDA/EU/GoG

Ministry of Food and Agriculture (MOFA) (Agricultural Services Sub-Sector Investment Project AgSSIP – World Bank, 2003)

PPMS offered the following services:

- Development of Technical Specifications
- Bid Evaluation, Preparation of Bid Evaluation Report and Recommendations for Award of Contract

Council for Scientific and Industrial Research (CSIR), (Agricultural Services Sub- Sector Investment Project - Agricultural Research Component - IDA, 2002-2003)

PPMS offered the following services:

- Procurement Planning
- Development of Technical Specifications
- Preparation of Bid Documents
- Bid Evaluation and Preparation of Bid Evaluation Reports and Recommendations for Award of Contract

MANAGEMENT TEAM

Project and Procurement Management Services Ltd. (PPMS) has a team of consultants with professional experience in institutional needs assessment, and project and procurement management.



Victor Mills

Project and Procurement Management, Instrumentation and Management Information Systems Specialist

Victor Mills holds BSc. Hons. (Physics) from the University of Science and Technology, Kumasi, Ghana and MSc. Electronic Instrumentation Systems Engineering from the University of Aston in Birmingham, U.K. He has long and varied experience in project management, procurement management, needs assessment and analysis, provision of instrumentation services and Information Technology.

As a scientist and electronic instrumentation systems engineering specialist, Victor Mills has spent 30 years working in the public service, academia and private sector including running his own business for the past nine years. Along with his appointment as National Project Manager of the Scientific Instrumentation Center of CSIR, (UNESCO/UNDP/GoG Project), he was for several years a part-time lecturer in the Departments of Physics and Computer Science at the University of Ghana, Legon. Until he assumed his present position as Chief Executive Officer of his company, Project and Procurement Management Services Limited (PPMS), he was the Executive Director of Masai Computer Services Limited, IBM Business Partner in Ghana. In these various capacities, he has carried out specialist assignments, including project and procurement management, institutional needs assessment, determination of requirements of manufacturing

industrial companies, development of specifications, computer systems engineering, and design, development and installation of Local and Wide Area Networks.

Victor Mills has over the past nine years been the Project Coordinator of the SECO funded UNIDO Trade Capacity Building Project and the EU funded West Africa Quality Project in Ghana.

He has participated in several conferences and workshops both locally and internationally in procurement management, metrology and information technology.

He has also traveled extensively to visit international centers for measurements and production of precision measurement equipment.

He has provided technical consultancy services in project management, procurement management and institutional needs assessment to several government agencies and donor-assisted projects.



Ing. Albert Ashong-Lamprey

Civil Engineer and Procurement Specialist

Ing. A. L. Ashong-Lamprey holds a B.Sc. Civil Engineering from the University of Science and Technology, Kumasi and M.Sc. Highway Engineering from the Birmingham University

Mr. Ashong-Lamprey has over 30 years of professional experience in the fields of Structural and Civil Engineering design and Contract Supervision. He worked as Deputy Resident Engineer on the Construction of the Tetteh Quarshie Interchange, King Tackie Tawiah Overpass (Kanda Overpass) and the Ako-Adjei Interchange (Sankara Interchange) projects and played

key roles in the project management of the works, review of the Structural Drawings and ensuring among others, that structural works are according to the drawings and specifications. He also worked as a Structural Engineer, Designing and supervising the construction of some of the SSNIT housing projects at Koforidua, Tema and Ho.

Mr. Ashong-Lampsey has vast experience in construction supervision of District Hospitals and Road Projects having supervised among others International Competitive Bidding road projects and Local Competitive Bidding Road Projects.

He is a Fellow of the Ghana Institution of Engineers.



Kwadwo Osei-Asante

Quantity Surveyor/Cost Consultant and Procurement Specialist

Mr. Osei-Asante holds a Bachelor of Science (Hons) Degree in Building Technology from the University of Science & Technology, Kumasi and Life-Cycle Costing for Construction Plant and Equipment from the Construction Machinery Training Institute, Islamabad, Pakistan (1995).

He has twenty-six (26) years of vast professional experience and knowledge covering Pre-Contract and Post-Contract Quantity Surveying Services involving Physical and Technical Auditing, Prequalification Documentation, Preparation of Bid Documents, Bid Evaluation and Project Management for Building, Road and other Civil Engineering Works in Ghana, Nigeria, Kuwait and Belgium.

Mr. Osei-Asante has since 2003 been the Regional Director for Africa of the International Cost Engineering Council, a Worldwide Professional Society

of 120,000 Persons which groups Cost Engineers, Quantity Surveyors and Project Managers who work in over one hundred (100) Countries.

He was part of a team of experts invited to work on the Public Procurement leading to the passing of the Public Procurement Act of 2003. He is currently a Resource Person for GTZ/GhIE/ASROC capacity-building Programme on Procurement of Works in the Road Construction Sector.

Mr. Osei-Asante was appointed a Member of the Ministerial Tender Review Board of the Ministry of Road Transport in June, 2004 and a Member of the Central Tender Review Board (National) in January 2005.

In June 2005, Mr. Osei-Asante was appointed an Assessor for the Commercial Courts Division of the High Court, Accra in the technical assessment and adjudication of commercial disputes pertaining to Consulting Services and Works Procurement.

Mr. Osei-Asante was the Lead Procurement Consultant for the PPP Transaction Advisory Services for the Construction and Equipping for the KNUST Medical Diagnostic Centre, and Cost Consultant on Construction of Magnetic Resonance Imaging (MRI Equipment) at Korle Bu Teaching and 37 Military Hospitals with F. Malawi Ltd, Accra.

For over five (5) years now, Mr. Osei-Asante has been the External Examiner at the School of Engineering, Accra Polytechnic, Member of the National Disaster Management Organisation (NADMO), National Housing Development Board and a part-time Lecturer at the Land Valuation Board Training School, Accra from 1986 - 1994.

He is a Fellow of the Ghana Institution of Surveyors (GhIS), a Corporate Member of the International Federation of Surveyors (FIG), Member of Chartered Institute of Building (CIOB), the Official Delegate of the GhIS to both the International Cost Engineering Council (ICEC) and the Africa Association of Quantity Surveyors (AAQS). He is a Member of the Council of the GhIS and Chairman of the Quantity Surveying Division of the GhIS.



Francis Baffoe-Ashun

Physicist, Instrumentation and Procurement Specialist

Francis Baffoe-Ashun holds a BSc. (Hons.) Physics and M.Phil. (Physics) from the University of Ghana, Legon.

He has varied experience in scientific instrument calibration, needs assessment and analysis, preparation of technical specifications of laboratory and field equipment, and vehicles, and technical evaluation of bids.

He has worked as instrumentation officer with the CSIR Scientific Instrumentation Center, and as Head of the Calibration Laboratory and Electronic/Electrical Workshop.

He has served on many National Technical Committees.

He has also traveled extensively, participating in general conferences and workshops, both locally and internationally in such areas as metrology, science and technology.

He has provided technical consultancy services in procurement to many donor-assisted projects



Ing. Kwesi Andrews Ansu-Tutu

Civil Engineer and Procurement Specialist

Kwasi Andrews Ansu-Tutu has over twenty-one (21) years post qualification experience in Civil Engineering and twelve (12) years' experience in Procurement after being trained by the World Bank in 1998. He possesses a good balance in Planning, Design, Construction Management and civil works Maintenance expertise. He has extensive experience in Project Management, Procurement/Contract Management and Environmental & Waste Management.

Key projects he has been involved in over the years include:

- Procurement Issues from procurement planning, Bidding process to Contracts Close outs for several Engineering Projects for the Millennium Development Authority (MiDA) which is implementing the Ghana Compact. (2008-To-date)
- Assisted and advised about 46 District Assemblies (DA) in Ghana in the execution and auditing of procurement.
- Facilitation and conduct of training workshops for DA staff in Ashanti & Brong Ahafo Regions in Public Procurement Act 663 of 2003. (2 years)
- Procurement of Civil Works, Goods and Services in accordance with Guidelines: Procurement under IDA Credits and Loans. (7years)
- Contract Management and Supervision of consultants and contractors under IDA/KfW/IFAD donor funded projects. (7years)
- Training of DA staff in Central & Western Regions in Procurement of Civil Works, Goods and Services as defined in Guidelines: Procurement under IDA Credits and Loans. (5years).
- Preparation of annual procurement plans and periodic reports to GoG and WB.



Ing. Kofi Acquah

**Mechanical Engineer, Systems Engineer and Management
Information Systems Specialist**

Kofi Acquah holds B. Sc. (Hons) Mechanical Engineering from the University of Science and Technology, Ghana and is a member of the Ghana Institution of Engineers.

He has worked as a mechanical engineer at Tema Foundry and Engineering Workshop, Atlantic International Co. Ltd. and as a systems engineer at Masai Computer Services Limited (IBM Business Partner).

He has varied experience in design of database applications using Microsoft Access, network design, installation and detailed configuration of computer systems. He has extensive experience in installation of networks using fiber optic cabling.

He has traveled extensively, participating in training programs and workshops, both locally and internationally in fiber optics and disc storage technology.

BUSINESS INFORMATION

Project and Procurement Management Services Limited (PPMS)
is a Limited Liability Company registered in Ghana.

BUSINESS ADDRESS

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BANKERS

Ecobank Ghana Ltd, Accra

CONTACT PERSON

Victor Mills, Chief Executive Officer

